

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

APPROVED – March 24, 2015

Date: February 3, 2015

Present: Members: C. Airlie, J. Baum, J. Klein, M. McCarl, B. McKinlay, and L. Martin
CEO/Chief Librarian: Gwen (Wendy) MacDonald

Regrets: Members: L. Christie-Jacobson

Meeting Chaired by: J. Klein and called to order at 5:38 p.m.

Motion #01-15

Moved by L. Martin, seconded by M. McCarl that the agenda of the February 3, 2015 meeting be approved.

CARRIED.

Conflict of interest: None

Motion #02-15

Moved by C. Airlie, seconded by L. Martin that the minutes of the December 16, 2014 meeting be approved as presented.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

1. The CEO was directed to check into policies regarding corporate memberships.

FINANCIAL REPORT:

The Statement of Disbursements for the month of December 2014 was reviewed.

Motion #03-15

Moved by C. Airlie, seconded by M. McCarl that the Statement of Disbursements for the month of December 2014, in the amount of \$31,676.20, be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

Board member B. McKinlay arrived at 6:15 p.m.

COMMITTEE REPORTS:

1. Policy/Planning Committee

Governance policy A06 – Recognition of Service and Retirement Gifts and Operational policy B12 – Children’s Use of Adult Library Materials were reviewed by the board.

Motion #04-15

Moved by L. Martin, seconded by M. McCarl that the Sioux Lookout Public Library Board approves Policy A06 and B12 as reviewed.

CARRIED.

Governance policy A09 – Finance – Cash Payments, a policy implemented to deal with the phasing out of the Canadian penny was reviewed to determine if it was still required.

Motion #05-15

Moved by C. Airlie, seconded by M. McCarl that the Sioux Lookout Public Library Board approves the removing and archiving of Policy A09 as it is no longer applicable.

CARRIED.

2. Finance/Personnel Committee

No report.

3. Fundraising/Advocacy Committee

No report.

CHIEF LIBRARIAN'S REPORT:

The Librarian's report was received.

BUSINESS ARISING FROM THE LIBRARIAN'S REPORT:

1. It was understood that as the January board meeting had been deferred the motion to approve a board member attend the OLA 2015 Super Conference was passed after the fact.

Motion #06-15

Moved by C. Airlie, seconded by L. Martin that the Sioux Lookout Public Library approves board member Beth McKinlay attend OLA’s 2015 Super Conference in Toronto in January 2015.

CARRIED

Members were advised that Ms. McKinlay had been successful in obtaining an OLBA Bursary to offset most of the cost for attending the conference.

NEW BUSINESS

- 1. The CEO was directed to contact Marjatta Asu, OLS-N, advising that the board is interested in an onsite board orientation session. While OLS-N indicates there is no cost for these sessions some incidental expenses may be incurred.

Motion #07-15

Moved by L. Martin, seconded by C. Airlie that the Sioux Lookout Public Library directs the CEO/Chief Librarian to contact OLS-N in regards to a Board orientation session to be held in Sioux Lookout.

- 2. The CEO was directed to forward her suggestions regarding the current Schedule of Fees/Charges to members and members were asked to send any comments they had to her. The schedule will be reviewed at the next board meeting.

Circulation and Internet use statistics were distributed and reviewed

The next board meeting will be held Tuesday, February 24, 2015 at 5:30 p.m. in the Media Room of the Library.

Motion #08-15

Moved by M. McCarl, seconded by C. Airlie that we do now adjourn at 7:02 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.