

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

Approved: March 29, 2015

Date: February 23, 2016

Present: Members: C. Airlie, J. Klein, R. Labossiere, L. Martin, M. McCarl, and D. Squires
CEO/Chief Librarian: Gwen (Wendy) MacDonald
Assistant/Children's Librarian: Mike Laverty

Regrets: Members: J. Baum and S. Forbes.

Meeting Chaired by: J. Klein and called to order at 5:37 p.m.

Motion #06-16

Moved by D. Squires, seconded by L. Martin that the agenda of the February 23, 2016 meeting be approved.

CARRIED.

Conflict of interest: None

R. Labossiere (arrived at 5:40 p.m.)

Motion #07-2016

Moved by L. Martin, seconded by D. Squires that the minutes of the January 19, 2016 meeting be approved as corrected.

CARRIED.

New member R. Labossiere was welcomed to the board and introductions of staff and board followed.

BUSINESS ARISING FROM THE MINUTES:

1. **Old Business, last sentence, item #2** will be revised to read: Once a year, ideally on a month when the quarterly committee reports are not being presented.
2. Discussion with Terrace Bay Public Library on their process described in the "Evaluating your Board's Success" webinar will be deferred to a later meeting.
3. The CEO was directed to contact the municipal treasurer regarding insurance.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

No actions required.

FINANCIAL REPORT:

The Statement of Disbursements for the month of January was reviewed.

Motion #08-16

Moved by M. McCarl, seconded by C. Airlie that the Statement of Disbursements for the month of January 2016, in the amount of \$54,405.71, be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

CHIEF LIBRARIAN'S REPORT:

The Librarian's report was received.

BUSINESS ARISING FROM THE LIBRARIAN'S REPORT:

- 1. The CEO's request to speak with staff regarding the Municipality's 1st 2016 Budget Draft, without going into details, was approved.

OLD BUSINESS:

None.

NEW BUSINESS:

- 1. Those present briefly went over the planned delegation for the March 3rd Special Council meeting.

CIRCULATION REPORTS/CMR STATS

Circulation and Internet use statistics were distributed and reviewed. The CEO was directed to change the formula in the circulation spreadsheet so that it could be more easily read by the board.

The next meeting of the Board will be on Tuesday, March 22, 2016 at 5:30 p.m. in the Media Room of the Library.

Motion #09-16

Moved by C. Airlie, seconded by L. Martin that we do now adjourn at 7:25 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.