

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

Approved – April 19, 2016

Date: March 29, 2016

Present: Members: C. Airlie, J. Baum, S. Forbes, J. Klein, R. Labossiere, M. McCarl, L. Martin, and D. Squires
CEO/Chief Librarian: G. MacDonald
Assistant/Children's Librarian: M. Laverty

Meeting Chaired by: J. Klein and called to order at 5:32 p.m.

Motion #10-16

Moved by L. Martin, seconded by D. Squires that the agenda of the March 29, 2016 meeting be approved.

CARRIED.

Conflict of interest: None

Motion #11-16

Moved by S. Forbes, seconded by L. Martin that the minutes of the February 23, 2016 meeting be approved as presented.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

No actions required.

M. McCarl (arrived at 5:35 p.m.)

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

1. The CEO was directed to ask the Treasurer if it was possible to get a more detailed explanation of the insurance coverage.
2. S. Forbes will speak with the CAO, Mayor and council regarding responses to the library's letter of March 14, 2016.

FINANCIAL REPORT:

The Statement of Disbursements for the month of February 2016 was reviewed.

Motion #12-16

Moved by D. Squires, seconded by C. Airlie that the Statement of Disbursements for the month of February 2016, in the amount of \$36,083.04, be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

CHIEF LIBRARIAN'S REPORT:

The Librarian's report was received.

BUSINESS ARISING FROM THE LIBRARIAN'S REPORT:

No actions required.

OLD BUSINESS:

No actions required.

NEW BUSINESS:

1. J. Klein outlined the meeting she had with CAO; A. Mitchell advising she tried to convey the library issues from the board's perspective as well as be receptive of council's perspective and working towards a way to interface more productively with council. The CEO advised that yearly budget preparations normally start in late August early September and will set up a Finance Committee to review the process in September. To provide information on a number of issues the CEO will be doing up a report and a draft will be submitted to the board.
2. M. Lavery advised that the Music Night was successful and it is hoped that the library will do it again, especially as it brought in a number of individuals who did not normally frequent the library. Over \$200.00 was raised.

CLOSED SESSION:

Motion #13-16

Moved by C. Airlie, seconded by L. Martin that the Sioux Lookout Public Library Board moves into In-Camera at 6:55 p.m.

CARRIED.

Motion #14-16

Moved by D. Squires, seconded by C. Airlie that the Sioux Lookout Public Library Board moves out of In-Camera at 7:11 p.m.

CARRIED.

Motion #15-16

Moved by L. Martin, seconded by J. Baum that the Sioux Lookout Public Library Board directs the CEO contact a lawyer requesting a legal opinion on actions to follow in regards to the 2016 budget.

CARRIED.

The CEO was directed to send an email to confirm the date of the next Finance Committee meeting and S. Forbes advised he would contact the CAO regarding items discussed.

CIRCULATION REPORTS/CMR STATS

Circulation and Internet use statistics were distributed and reviewed

A decision on the date and time of the next meeting will be deferred until after the Finance Committee has met.

Motion #16-16

Moved by D. Squires, seconded by S. Forbes that we do now adjourn at 7::28 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.