

SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES

PRESENTED on May 22, 2018

Date: April 24, 2018

Present: *Members:* J. Baum, J. Dawes, J. Klein, R. Labossiere, A. Saltel.
 CEO/Chief Librarian: M. Laverty

Regrets: *Members:* S. Forbes and L. Martin.

Meeting Chaired by: J. Klein and called to order at 5:34 p.m.

Motion #21-18

Moved by J. Baum, seconded by A. Saltel that the agenda of the April 24, 2018 meeting be approved, as amended.

CARRIED.

Conflict of interest: *None*

PRESENTATION(s): *None*

MINUTES:

Motion #22-18

Moved by J. Baum, seconded by A. Saltel that the minutes of the March 27, 2018 meeting be approved, as amended.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

No actions required.

FINANCIAL REPORT:

The Statement of Disbursements for the month of March 2018 was reviewed.

Motion #23-18

Moved by J. Baum, seconded by A. Saltel that the Statement of Disbursements for the month of March 2018 in the amount of \$44,959.79 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

COMMITTEE REPORTS:

1. Finance/Personnel Committee

J. Klein notified that the committee met the CEO to undergo a performance review; the committee plans to share the results of this review at a closed session during the May 2018 board meeting

2. Fundraising/Advocacy Committee

3. Policy/Planning Committee

A. Saltel reported that the committee met on April 19, 2018 to review several policies.

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO'S REPORT:

No actions required.

OLD BUSINESS:

1. Strategic Planning

The board directed the CEO to forward documents related to the current strategic planning process to R. Labossiere, as this board member agreed to take a lead role in moving the process forward.

NEW BUSINESS:

1. Review of policies **A04 – Grade 8 Graduation Awards, B03 – Materials Borrowing and Renewal, B10 – School Use, and B13 – Proctoring of Exams.**

Motion #24-18

Moved by J. Dawes, seconded by A. Saltel that the Sioux Lookout Public Library Board approves the changes made to **policies A04 – Grade 8 Graduation Awards, B03 – Materials Borrowing and Renewal, B10 – School Use, and B13 – Proctoring of Exams.**

2. Review of 2018 Sioux Lookout Public Library Budget A. Wassink.

Motion #25-18

Moved by A. Saltel, seconded by J. Dawes that the Sioux Lookout Public Library Board approves the 2018 Operating Budget as presented.

CARRIED.

- 3. Closed session to discuss matters of a personal nature involving identifiable person(s).

CLOSED SESSION:

Motion #26-2018

Moved by J. Baum, seconded by R. Labossiere that the Sioux Lookout Public Library Board moves to In-Camera at 6:49pm.

Motion #27-2018

Moved by J. Dawes, seconded by A. Saltel that the Sioux Lookout Public Library Board moves out of In-Camera at 7:08pm.

REPORT OUT FROM IN-CAMERA SESSION:

No motions were passed during the in-camera session.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.


DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, May 22, 2018 at 5:30 p.m. in the Community Media Room of the library.

Motion #28-18

Moved by J. Dawes, seconded by A. Saltel that we do now adjourn at 7:15 p.m.

CARRIED.

..........Chairperson

..........Secretary/Treasurer

Signed copy on file.