

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

PRESENTED on January 22, 2019

Date: December 18, 2018

Present: Members: J. Baum, J. Dawes, J. Klein, R. Labossiere, L. Martin, A. Saltel,
 CEO/Chief Librarian: M. Lavery

Regrets: Members: None

Meeting Chaired by: J. Klein and called to order at 5:39 p.m.

Motion #61-18

Moved by L. Martin, seconded J. Dawes that the agenda of the December 18, 2018 meeting be approved as amended.

CARRIED.

Agenda item #2 (New term for the Sioux Lookout Public Library Board: 2018-2022. Electing Board Chair and (Re)Appointing Members to Committees) deferred to the January 2019 meeting.

Conflict of interest: None

PRESENTATION(s): None.

MINUTES:

Minutes from the November 27, 2018 meeting were reviewed.

Motion #62-18

Moved by J. Dawes, seconded by L. Martin that the minutes of the November 27, 2018 meeting be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES:

No actions required.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

No actions required.

FINANCIAL REPORT:

The Statement of Disbursements for the month of November 2018 was reviewed.

The board requested that the CEO/Chief Librarian provide them with more detailed information about the insurance coverage paid for by the library.

Motion #63-18

Moved by R. Labossiere, seconded by J. Baum that the Statement of Disbursements for the month of December 2018 in the amount of \$28,381.56 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORTS:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee.** Committee members reported that they attended the Special Council meeting to discuss the first draft of the municipal budget (December 13) and made plans to attend the upcoming public forum scheduled for January 9, 2019.
2. **Fundraising/Advocacy Committee.** Committee members suggested that the library seek corporate sponsors to help fund the historical colouring book project.
3. **Policy/Planning Committee.** Committee members were unable to meet in December. This committee plans to meet once a month in 2019 to discuss policies.

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO's REPORT:

No actions required.

The board requested that the CEO/Chief Librarian learn as much as possible about the proposed relocation of the museum to the library's basement and share this information.

OLD BUSINESS:

1. **Strategic Planning.** Board members reported that strategic planning session on December 4, 2018 was productive and that another would be scheduled for early in January 2019.
2. **2017 Annual Report.** The CEO/Chief Librarian presented a revised draft of the 2017 Annual Report.

Motion #64-18

Moved by J. Dawes, seconded by L. Martin that the Sioux Lookout Public Library Board approves the 2017 Annual Report as amended.

CARRIED.

NEW BUSINESS:

1. **2019 Ontario Library Association Super Conference.**

Motion #65-18

Moved by J. Baum, seconded by R. Labossiere that the Sioux Lookout Public Library Board approves that the Assistant/Children’s Librarian attend the 2019 OLA Super Conference (costs not to exceed \$1500).

CARRIED.

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, January 22, 2019 at 5:30 p.m. in the Community Media Room of the library.

Motion #66-18

Moved by L. Martin, seconded by R. Labossiere that we do now adjourn at 7:08 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.