

SIOUX LOOKOUT PUBLIC LIBRARY BOARD MINUTES

TO BE PRESENTED on May 28, 2020

Date: April 28, 2020

Present: Members: J. Klein, R. Labossiere, L. Martin, A. Saltel, D. Starratt and J. Timpson.

CEO/Chief Librarian: M. Lavery

Regrets: Members: J. Baum, C. Cecchetto.

Meeting chaired by R. Labossiere and called to order at 5:37pm.

Motion #25-20

Moved by A. Saltel, seconded by L. Martin that the agenda of the April 28, 2020 board be approved as presented.

CARRIED.

Conflict of interest: *None*

PRESENTATION(s):

None.

MINUTES:

Minutes from the March 25, 2020 meeting were reviewed.

Motion #26-20

Moved by A. Saltel, seconded by L. Martin that the minutes of the March 25, 2020 board meeting be approved.

CARRIED.

BUSINESS ARISING FROM THE MINUTES:

None.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

FINANCIAL REPORT:

The Statement of Disbursements for the month of March 2020 was reviewed.

Motion #27-20

Moved by A. Saltel, seconded by L. Martin that the Statement of Disbursements for the month of March 2020 in the amount of \$22,935.66 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORT:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee.**
2. **Fundraising/Advocacy Committee.**
3. **Policy/Planning Committee.**

CEO's REPORT:

The CEO's report was received.

BUSINESS ARISING FROM THE CEO's REPORT:

Nothing to report.

OLD BUSINESS:

1. Strategic Planning.
2. Library staffing during closure.

Board members direct the CEO to reach out to HR Department at the Municipality for the best practice in issuing temporary layoffs to part-time library staff members.

NEW BUSINESS:

CIRCULATION REPORTS/CMR STATS:

Circulation and Internet use statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, May 26, 2020 at 5:30 p.m. in the Community Media Room of the library.

Motion #28-20

Moved by J. Timpson, seconded by L. Martin that we do now adjourn at 7:07 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.