

SIoux LOOKOUT PUBLIC LIBRARY
POLICY MANUAL

OPERATIONAL	SECTION B	NUMBER 01
Implemented – Prior 2000	Adopted – May 2016 Feb. 2014 Jan. 2011 Sept. 2008	Review – May 2019
1 Page	Motion #33-16	Appendix - None

HOURS OF OPERATION

1.1 **STATEMENT**

To support its Mission Statement the Sioux Lookout Public Library is open and accessible to the public as much as is possible within the limits of the library’s operating budget.

1.2 **WINTER HOURS**

The Sioux Lookout Public Library will be open the following hours during the winter season, which is from September of one year to June of the next year:

Monday: 10:00 a.m. to 8:00 p.m.
 Tuesday: 10:00 a.m. to 8:00 p.m.
 Wednesday: 10:00 a.m. to 5:00 p.m.
 Thursday: 10:00 a.m. to 5:00 p.m.
 Friday: 10:00 a.m. to 5:00 p.m.
 Saturday: Noon to 4:00 p.m.
 Sunday: Closed.

The Library will also be closed an additional six (6) days each December

1.3 **SUMMER HOURS**

The Sioux Lookout Public Library will be open the following hours during the summer season, which are the months of July and August of each year:

Monday: 10:00 a.m. to 8:00 p.m.
 Tuesday: 10:00 a.m. to 8:00 p.m.
 Wednesday: 10:00 a.m. to 5:00 p.m.
 Thursday: 10:00 a.m. to 5:00 p.m.
 Friday: 10:00 a.m. to 5:00 p.m.

The Library will also be closed an additional five (5) days each July

1.4 **STATUTORY, NON-STATUTORY, AND CIVIC HOLIDAYS**

The Sioux Lookout Public Library observes the following Statutory, Non-Statutory and Civic holidays and will be closed on those days:

New Year’s Day, Family Day, Good Friday, Easter Sunday, Victoria Day, Canada Day, Civic Holiday (August), Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day and Boxing Day