

SIoux LOOKOUT PUBLIC LIBRARY BOARD MINUTES

TO BE PRESENTED on September 22, 2020

Date: June 23, 2020

Present: **Members:** C. Cecchetto, J. Klein, R. Labossiere, L. Martin, A. Saltel, and J. Timpson.
 CEO/Chief Librarian: M. Laverty

Regrets: **Members:** J. Baum, B. Roberts and D. Starratt.

Meeting chaired by R. Labossiere and called to order at 5:49pm.

Motion #32-20

Moved by L. Martin, seconded by J. Klein that the agenda of the June 23, 2020 board be approved as amended (addition under New Business).

CARRIED.

Conflict of interest: *None*

PRESENTATION(s): *None.*

MINUTES:

Revised minutes from the April 28, 2020 meeting and minutes of the June 2, 2020 meeting were reviewed.

BUSINESS ARISING FROM THE MINUTES:

Motion #33-20

Moved by L. Martin, seconded by J. Klein that the revised minutes of the April 28, 2020 meeting be approved as presented and the minutes of the June 2, 2020 be approved as amended.

CARRIED.

CORRESPONDENCE:

The correspondence was reviewed.

BUSINESS ARISING FROM CORRESPONDENCE:

The board directed the CEO to revise the letter addressed to the CAO before sending.

FINANCIAL REPORT:

The Statement of Disbursements for the month of May 2020 was reviewed.

Motion #34-20

Moved by L. Martin, seconded by J. Klein that the Statement of Disbursements for the month of May 2020 in the amount of \$26,198.95 be approved.

CARRIED.

BUSINESS ARISING FROM FINANCIAL REPORT:

No actions required.

COMMITTEE REPORTS:

1. **Finance/Personnel Committee.** Members reported that they conducted a performance appraisal and would be discussing this further under “New Business”.
2. **Fundraising/Advocacy Committee.**
3. **Policy/Planning Committee.** Members are waiting for the CEO to forward an updated version of the Volunteer policy for further review.

CEO’s REPORT:

The CEO’s report was received.

BUSINESS ARISING FROM THE CEO’S REPORT:

Nothing to report.

OLD BUSINESS:

1. **Strategic Planning.**

A strategic planning meeting was scheduled for June 29.

2. **Annual Reports 2018-2019.**

The CEO was directed to forward material (text, photographs, stats) from 2018 and 2019 to R. Labossiere.

3. **Canadian Heritage**

M. Lavery reported that a grant to Canadian Heritage (Commemorating the History and Legacy of Residential Schools program) had been submitted.

NEW BUSINESS:

1. **Phase 2 of COVID-19 Reopening.**

The CEO reported that although technically the public library could reopen, the building would remain closed until further COVID-19 planning and preparation were completed. Staff are to focus on book pick-up service.

2. Grade 8 Graduation Gifts

Graduation gifts were awarded to students at Sioux Mountain Public School and Sacred Heart School.

3. Closed session (staff performance appraisal)

Motion #35-20

Moved by J. Klein, seconded by L. Martin that we do now enter a closed session at 7:08 p.m.

CARRIED.

Motion #36-20

Moved by J. Klein, seconded by L. Martin that we leave the closed session at 7:23 p.m.

CARRIED.

CIRCULATION REPORTS/CMR STATS:

Circulation and wifi usage statistics were distributed and reviewed.

DATE AND TIME OF NEXT MEETING:

The next meeting of the Sioux Lookout Public Library Board will be Tuesday, Sept 22, 2020 at 5:30 p.m. in the Community Media Room of the library.

Motion #37-20

Moved by J. Klein, seconded by L. Martin that we do now adjourn at 7:28 p.m.

CARRIED.

.....Chairperson

.....Secretary/Treasurer

Signed copy on file.